



Coach and Manager Meeting

Season 2025



Meeting agenda

1. Welcome and thank you
2. Child safeguarding and code of conduct
3. Overview of Marist Football
4. The role of a coach and manager
5. Season and team structure
6. Equipment and uniform
7. Match day – field setup, Dribl, referees and CVO
8. Presentation night
9. Questions

Child safeguarding and code of conduct

Welcome to:

[Marinda Venter](#) (Governance, Risk and Compliance Officer)

(Please send questions on WWVP, Marist Child protection policies etc to Marinda)





Our mission and vision

To provide the opportunity for all boys and their families to be involved in football, regardless of skill and knowledge.



Use football to develop life skills including:

- Respect and resilience
- Understand responsibility, accountability and leadership
- Appreciate the value of camaraderie, mateship, teamwork, and a sense of community

Club structure



College Sports Master
Sam Norton-Knight

College Sports Support
Clare Kelly

Club
President
Daniel Rothenfluh

College Football
Coordinator
Perry O'Connor

Vice President
Mark Kovacs

Secretary
Angela Hannan

Treasurer
Bhavani Melvin

Registrar
Danielle Tupper

Equipment Coord
Mark Kovacs

Technical
Director
Matt McDonald
(1st 11 coach)

Scores
Coordinator
Mat Wolnicki

Canteen
Coordinator
Ellen & Shane
Hulbert

Referee
Coordinator
Jacob Martin

Comms
Kevin Moody

Website
Avishesh
Shrestha

Social
Media
Duc Mac

General Committee
Members

Coaches

Managers

Coaches



- We greatly appreciate your contribution. It's rewarding in spite of the challenges.
- Training and support is provided. Let us know if you need help.
- Plan your program early, don't turn up on the day and wing it.
 - Be positive and encouraging. Don't penalise mistakes or use goalkeeping and substitution as a punishment.
 - Ensure player rotations are fair and all boys have the equal playing time.
 - If you need assistance with player behaviour, please contact Mr Perry O'Connor.
 - There are some resources on our website (*Volunteers > Coaches*).



Managers



- You are the engine room of the team – thank you!
- Remember that it's your role to coordinate – **not to do everything yourself**. Make sure you get help from the other parents with setting/packing up fields, running the line or canteen.
- There are some resources on our website (Volunteers >> Managers) including *Marist Football Coach and Manager Manual* and the *Manager Checklist*.
- Contact maristfootball@maristfootball.com.au if you need any help

Season dates and structure



- The season is 16 rounds with a two round *Championship Series* for Under 16 and Under 18 teams.
- First Saturday match is 3 May, important dates available [Season Dates – Marist Canberra Football Club](#).
- Please note that U16 and U18s will have additional games on 7 June, 12 July. U10 – U15 Will not be playing those weekends.
 - Fixtures will be published on a website/app called DRIBL shortly.
 - At the end of round 4 Capital Football may move teams that viewed to be in the wrong division.



Team names

Consistent with other sporting clubs at Marist College, our teams are named after “*blue and blue*” colours.

Graded team	Team name
1st	Under X Royal
2nd	Under X Sky
3rd	Under X Blue or Navy
4th	Under X Aqua, Steel or Marine

A team should not be referred to as their division e.g. Under 13 Div 2.

Player uniform

- Jerseys are owned by the club. They are issued to players for the season, however they must be returned (clean) at the end.
- If the jerseys are too big have the player tuck them in. If a jersey is too small come and collect a bigger one from our storage room at the start of the season.
- Jerseys ARE NOT to be worn to training.
- **A skin (long sleeve top) can be worn underneath the jersey but it must be the light blue one sold by the club.**



Goalkeeper uniform

- Goalkeeper jerseys and gloves are in your match bag.
- Full-time goalkeepers also get red shorts and socks - which can be collected from our storage room on Saturday mornings.



Clash jerseys



- If you are playing another Marist team, Woden valley, Grammar or Belsouth **AWAY**, you will need to wear the clash jersey (dark blue). For U10,11,12 – you can also use bibs.
- A set of clash jerseys can be collected from the equipment shed and **must be returned (washed) by 10am the next Saturday.**

Equipment

- Take care of all the equipment that you are issued and let us know if something needs to be replaced.
- Especially the **NEW** match ball – collect them after every game.
- Treat the equipment on the field (goals, nets, flags) very gently.
- Locate a club official at Marist on Saturday (wearing an orange vest) if you need help with equipment or email maristfootball@maristfootball.com



Dribl: online match sheets

- A mobile app called **Dribl** is used for match sheets and scores.
- The manager is responsible for submitting the match sheet and entering the score in Dribl.
- The coach should also have access to Dribl as a backup to the manager.
- Detailed instructions on how to use Dribl are available <https://capitalfootball.com.au/dribl-for-competition-management/>.
- **New HELP CENTRE at <https://help.dribl.com>**
- **MANAGERS – if nothing else please record the score in Dribl before you leave the field.**
- **If Dribl still doesn't work, please email the score to competitions@capitalfootball.com.au and Cc maristfootball@maristfootball.com.au**



Home game locations



- We share the Marist fields with other College sporting codes.
- Home games can be at **Marist College, Phillip Oval (across from hospital), or rarely Curtin Oval (near Curtin Primary).**
- There will be a field location in Dribl but this is assigned by Capital Football and not always correct.
- Mr Perry O'Connor will send out a *Home Field Allocation Summary* email on Wednesday of each week. This will advise the location for your home game and any set up/pack up duties.
- **If this schedule is different to the location in Dribl – go with Perry's allocation. Dribl will always be updated to match this.**

Home games – set up and pack up

Marist: we have a set up crew of senior boys however you may be required to pack up your field (check the weekly *Home Field Allocations Summary* that Perry sends out).

Phillip: there is a shipping container at the oval which stores all the equipment. The key is in the side pocket of your (navy) match bag.

Curtin: you will need to collect/return the equipment from the Phillip shipping container.

All instructions are in the *Coach and Manager Manual* and on the weekly *Home Field Allocations Summary*.



Wet weather

- It's typically **ground closures** that result in training or a match being cancelled.
- The manager is responsible for advising the team that training or a match has been cancelled.
- TRAINING CANCELLATION:
 - Marist ground closures : an email will be sent from MyMarist and there will be a post on the College's social media. An announcement will be made at school advising the boys.
 - Phillip closure: refer to the [ACT Government Sportsground](#) wet weather page.
- MATCH CANCELLATION:
 - You will receive a notification in Dribl.
 - Also check both Marist Football and away club's Facebook pages.
- **Key message to your families – always assume that training or a game is on until it's communicated otherwise.**



What if I am short of players?

You can find extra players from the:

- **Same age group** – other teams may have spare players that you can borrow.
- **Lower age group** – boys can play up a two age groups e.g. Under 11 can play up to Under 13

We will distribute the Coach and Manager contact list to assist with this communication.

Remember a match can still be played as long as you have the required minimum players: Under 10 to 12 = 5 players, Under 13 to 18 = 7 players.

Marist Football has a proud history of not forfeiting matches. Having to travel to Cooma or Yass is not a reason to forfeit. Forfeits cost the Club \$\$.



Referees



- Marist Football has a quality referee program coordinated by Jacob Martin.
- Without the referee there is no game.
- **There must be *absolute respect* for referees - both home and away.**



- No exceptions, if a player disrespects the referee then remove him from the field immediately.
- You won't always have assistant referees - so parents will need to run the line. The manager is responsible for coordinating this.

Club Vested Official (CVO)



- Capital Football requires each team is to provide a CVO at every game.
- The CVO's role is to manage any poor spectator behaviour and assist the Referee. They should work with the opposition's CVO to ensure a positive football experience for all.
- *The CVO cannot be the coach or manager and must not stand in the technical area. They stand with the spectators.*
- The manager arranges the CVO volunteer every week.
- The CVO wears the yellow vest which is included in the match bag (navy sports bag).
- CVO Guidelines and How to instructions are available from Capital Football: [Support Guide](#) and a [Description of role guide](#).

Player injuries and first aid

- Marist fields - there will be a trained First Aid Officer every Saturday to assist.
- Phillip oval – there is a first aid kit in the equipment shipping container.
- Curtin oval – take a first aid kit with you when you pick up the field set-up equipment from Phillip.
- Away games – the away club is responsible for providing first aid supplies.
- Use common sense - don't move a player if you suspect a broken bone or head injury.
- Managers and coaches **must report certain injuries and near misses to the College**. Refer section 5.5 in the *Coach and Manager Manual*.





Canteen and BBQ

- Marist Football shares the new sporting canteen (outside Marcellin Hall) with Rugby and Basketball.
- Approximately 2 times per season your team will be rostered on to help. Four volunteers will need to assist for one hour before their game.
 - It's not the responsibility of the manager and coach (and their family) to be the volunteers.
 - If parents in your team do not step up when asked – send out a roster with 30 minute shifts.



Goalkeeper training

- From around mid May we will run regular goalkeeper training sessions on a Monday afternoon, 3.30pm to 4.30pm at the College.
- This is an invitation only event. Each coach will be asked to nominate 1 or 2 players to attend.
- It's for full-time or heavily part-time goalkeepers.





QUESTIONS AND ANSWERS